



# The Halifax Academy Provider Access Policy Statement



**Heart**



**Mind**



**Connect**

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### 1. Aims

This policy statement sets out our academy's arrangements for managing the access of providers to students at the academy for the purpose of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under Section 42B of the Education Act 1997.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access.
- Details of premises or facilities to be provided to a person who is given access.

### 2. Student entitlement

All students in years 8-11 are entitled to:

- Find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- Understand how to make applications for the full range of academic and technical courses

### 3. Management of provider access requests

#### 3.1 Procedure

A provider wishing to request access should contact our Careers Team to identify the most suitable opportunity for you.

Mrs M Kozic-Shaw – Phase 4 Leader / Teacher of MFL / Careers Leader

Ms S K Jabbal – Curriculum Support Coordinator

T: 01422 301080

#### 3.2 Opportunities for access

A number of events, integrated into the academy Careers Programme, will offer providers an opportunity to come into the academy to speak to students and/or their parents/carers. The school calendar varies from year to year, so providers need to contact the appropriate staff member named above to identify the most suitable opportunity.

Please see below for an outline of the planned events throughout the year.

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Year 7</b>	Sign onto Unifrog  Big Ideas – Solutions for the Planet	STEM / National Careers Week	
<b>Year 8</b>	Sign onto Unifrog  KS4 Guided Options Sessions  DHL – Employability Skills  Drone Workshop	Transferable Skills Session  STEM / National Careers Week	Kingswood  University visit
<b>Year 9 Core</b>	Sign onto Unifrog  Harlow Carr – Photography  The Giving Project  Make It in Manufacturing Challenge  STEM – Brilliant Club  Wilmott Dixon Site Visit	Apprenticeship Fair  STEM / National Careers Week  KS4 Guided Options Sessions	Design London Visit

<b>Year 10 Core</b>	Sign onto Unifrog Restart A Heart Day Careers in the NHS Post 16 Options Event	Speaker in Assembly Spotlight Activity YE Company Programme Apprenticeship Fair Calderdale Apprenticeship Event STEM / National Careers Week	One to One Careers Meeting  FE - HNC Taster Days/ Kirklees College Taster Days
<b>Year 11 Core</b>	Sign onto Unifrog Lunchtime Drop in Sessions One to One Careers Meeting Get Organised Careers Event -Virtual Interview Skills Days: Mock Interviews Exploring Careers with employers Post 16 Open Evenings Post 16 Options Event Post 16 – support with applications DHL – Employability and Networking Session	Lunchtime Drop in Sessions  NCS Skills Booster sessions  Apprenticeship Fair  Calderdale Apprenticeship Event  STEM / National Careers Week	Lunchtime Drop in Sessions  Apprenticeships support with applications

### 3.3 Safeguarding

The academy's policy on safeguarding /child protection outlines the academy's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this policy.

### 3.4 Premises and facilities

The academy will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The

academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant CEIAG literature with the Careers Advisor so that it can be displayed in the Careers Room which is in the school's main library. The Library is available to all students at break and lunch times.

#### Approval and review

Approved: June 2021  
Next review: June 2022

Signed: ..... Diane Cothey - Chair of Governors

Signed: ..... Mrs M Kozic-Shaw - Phase 4 Leader /  
Teacher / Careers Leader