



### **Return to School: September 2020**

Dear Parent/Guardian,

I hope this finds you well and safe. This past few months has been unlike anything we have known and the support and kindness shown between staff, students and families has been nothing short of amazing.

With the chaos surrounding GCSE and A Level grades to the uncertainty of a local lockdown, it has been a challenging time for all those involved. However, despite these challenges, we have worked very hard over the summer to ensure that the school is as safe as possible for students in September.

Some of the changes we have made are:

- Bought 50 individual hand wash stations so that students can wash their hand before coming into school
- Installed hand sanitiser dispensers into every classroom to support with the hygiene routines
- Reorganised the school day to support the delivery of the classroom and to support student safety
- Provided individual student equipment packs to all students, including a calculator (we are asking for a £5 contribution towards these packs, payable through ParentPay).
- Installed an announcement system to support student movement

This letter is to go over some key pieces of information. This information is also on the school's YouTube channel and can be watched.

[https://www.youtube.com/channel/UCwUosx01Hj0OMEagr1rrS\\_Q?view\\_as=subscriber](https://www.youtube.com/channel/UCwUosx01Hj0OMEagr1rrS_Q?view_as=subscriber)

### **Return to School**

#### **Schedule for Return**

September 3 <sup>rd</sup>	Thursday	Year 8	8:00 start
September 4 <sup>th</sup>	Friday	Year 9	8:00 start
September 7 <sup>th</sup>	Monday	Year 10	8:15 start
September 8 <sup>th</sup>	Tuesday	Year 7	8:00 start
September 9 <sup>th</sup>	Wednesday	Year 11	8:15 start
September 10 <sup>th</sup>	Thursday	Years 7, 8 and 11	
September 11 <sup>th</sup>	Friday	Years 9 and 10	
September 14 <sup>th</sup> onwards	All Years		

**Primary**  
The Halifax Academy  
Spring Hall Lane, Halifax HX1 4TW  
T. 01422 430480  
E. primary@thehalifaxacademy.org  
Head of Primary: Richard Shaw



**Secondary**  
The Halifax Academy  
Gibbet Street, Halifax HX2 0BA  
T. 01422 301080  
E. office@thehalifaxacademy.org  
Headteacher: Matt Perry, Chair of Governors: Dr Phil Shepherd



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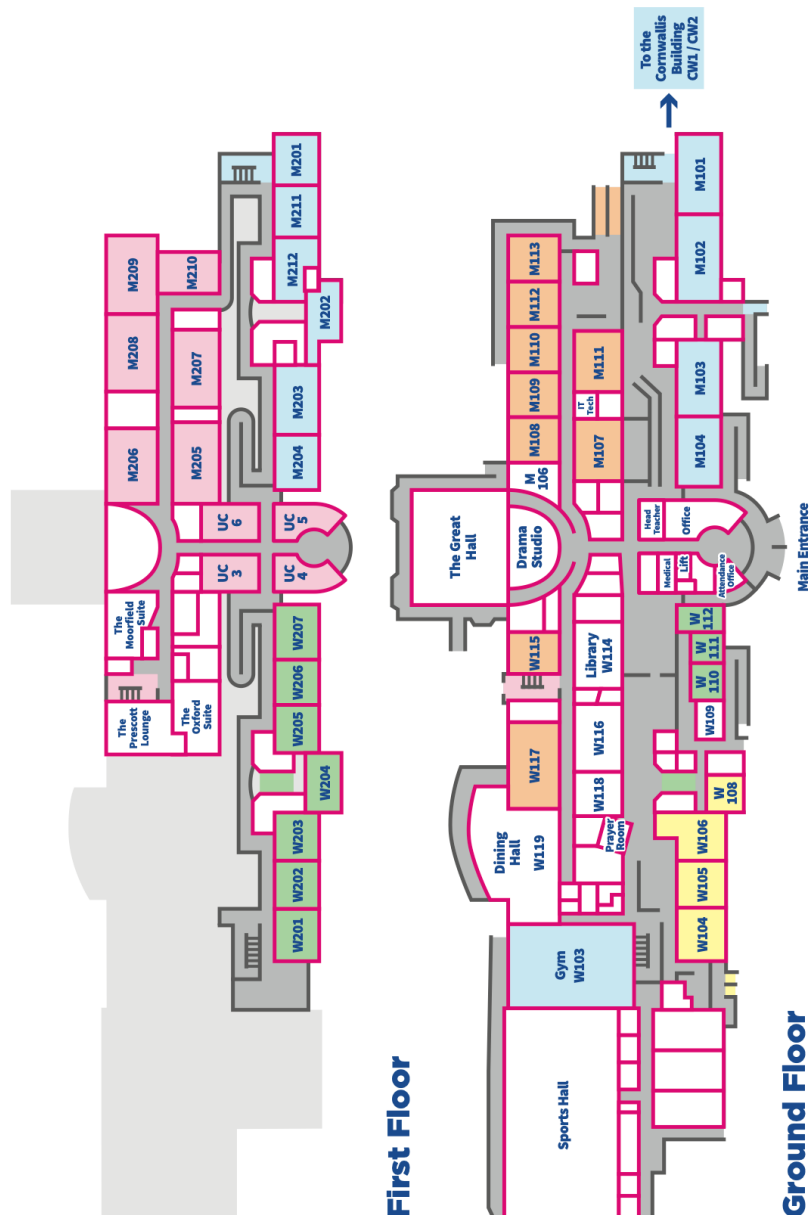
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### Zoning of the school

The school has been zoned to support the delivery of the curriculum; reduce student movement and ensure that the bubbles are always kept apart. Y7 and Accelerator have their own specific bubble, all other students will have a mix of bubbles to support their lessons.



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	Week 1					Week 2				
	Mon	Tue	Wedn	Thu	Fri	Mon	Tue	Wedn	Thu	Fri
<u>Yr 11</u>	Pink	Yellow	Yellow	Pink	Yellow	Yellow	Pink	Yellow	Yellow	Blue
<u>Yr 10</u>	Blue	Pink	Blue	Blue	Orange	Blue	Blue	Blue	Blue	Pink
<u>Yr 9</u>	Orange	Blue	Orange	Orange	Blue	Orange	Yellow	Orange	Orange	Yellow
<u>Yr 8</u>	Yellow	Orange	Pink	Yellow	Pink	Pink	Orange	Pink	Pink	Orange
<u>Yr 7</u>	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green

## Timetable

The timetable has been changed to reduce student movement. This has led to longer lessons but fewer of them. Please see the adjusted start and end times.

## Monday

		Lesson 1				Break/Character		Lesson 2					Lesson 3					Exit
	Start	8:20 - 8:50	8:50 - 9:20	9:20 - 9:50	9:50 - 10:20	10:20 - 10:40	10:40 - 11:00	11:00 - 11:30	11:30 - 12:00	12:00 - 12:30	12:30 - 13:00	13:00 - 13:30	13:30 - 14:00	14:00 - 14:30	14:30 - 15:00	15:00 - 15:30		
7	8:00 - 8:15	Lesson 1				Character	Break	Lesson 2				Lunch	Lesson 3				15:30	
8	8:00 - 8:15	Lesson 1				Character	Break	Lesson 2				Lunch	Lesson 3				15:30	
9	8:15 - 8:30	Lesson 1				Break	Character	Lesson 2		Lunch	Lesson 2		Lesson 3				15:30	
10	8:15 - 8:30	Lesson 1				Break	Character	Lesson 2		Lunch	Lesson 2		Lesson 3				15:30	
11	8:15 - 8:30	Lesson 1				Character	Break	Lesson 2				Lunch	Lesson 3				15:40	

## Tuesday, Wednesday and Thursday

		Lesson 1				Break/Character		Lesson 2		Lesson 3					
	Start	8:20 - 8:50	8:50 - 9:20	9:20 - 9:50	9:50 - 10:20	10:20 - 10:40	10:40 - 11:00	11:00 - 11:30	11:30 - 12:00	12:00 - 12:30	12:30 - 13:00	13:00 - 13:30	13:30 - 14:00	14:00 - 14:30	Exit
7	8:00 - 8:15	Lesson 1				Character	Break	Lesson 2		Lesson 3		Lunch	Lesson 3		14:30
8	8:00 - 8:15	Lesson 1				Character	Break	Lesson 2		Lesson 3		Lunch	Lesson 3		14:30
9	8:15 - 8:30	Lesson 1				Break	Character	Lesson 2		Lunch	Lesson 3				14:35
10	8:15 - 8:30	Lesson 1				Break	Character	Lesson 2		Lunch	Lesson 3				14:35
11	8:15 - 8:30	Lesson 1				Character	Break	Lesson 2		Lesson 3		Lunch	Lesson 3		14:40

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### Friday

		Lesson 1				Break/Character		Lesson 2				
	Start	8:20 - 8:50	8:50 - 9:20	9:20 - 9:50	9:50 - 10:20	10:20 - 10:40	10:40 - 11:00	11:00 - 11:30	11:30 - 12:00	12:00 - 12:30	12:30 - 13:00	Exit
7	8:00 - 8:15	Lesson 1				Character	Break	Lesson 2				13:00
8	8:00 - 8:15	Lesson 1				Character	Break	Lesson 2				13:00
9	8:15 - 8:30	Lesson 1				Break	Character	Lesson 2				13:05
10	8:15 - 8:30	Lesson 1				Break	Character	Lesson 2				13:05
11	8:15 - 8:30	Lesson 1				Character	Break	Lesson 2				13:10

### Break and Lunchtime

There have been substantial changes to break and lunch time.

- There will be no food service at break time. Please bring a snack from home if you want to.
- Break and lunch will be spent in separate zones for each year group
- If you have school lunch, you must pay for it a week in advance through ParentPay. There will be a very limited option.
- Lunch will be delivered each day to the dining space for each year group

### Contacting school

In order to keep the school site as safe as possible we have made some changes to parent meetings. As from September the following will happen=:

- There will be no parent meetings on site
- No cars will be allowed on site
- Should you wish to contact the school, please email the school using the relevant email with your child's name as the subject.
  - [Y7@thehalifaxacademy.org](mailto:Y7@thehalifaxacademy.org)
  - [Y8@thehalifaxacademy.org](mailto:Y8@thehalifaxacademy.org)
  - [Y9@thehalifaxacademy.org](mailto:Y9@thehalifaxacademy.org)
  - [Y10@thehalifaxacademy.org](mailto:Y10@thehalifaxacademy.org)
  - [Y11@thehalifaxacademy.org](mailto:Y11@thehalifaxacademy.org)

Or you can phone the main school. Please leave a message if it is not answered.



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### **Face Coverings**

We understand that it may be the norm in many of the families we support, to have elderly relatives living within the same home. We also know that there are higher than national rates of virus transmission in Calderdale. As a consequence of this, **we are taking additional precautions to ensure we are keeping the wider community**, as well as our students as safe as possible

Latest [Government Guidance on Face Coverings](#) has recommended students in Secondary settings wear face coverings in indoor communal areas where social distancing may be restricted. As a precaution and due to the vulnerability of many of our students and staff with medical needs, all children and staff (bar those medically exempt) will be required to wear a face covering at lesson changeover and in communal areas including break and lunch time.

Families and students should be mindful of the following guidance:

- Students should cover their nose and mouth with coverings and not wear it on their lower half of their faces.
- Hands should be washed before and after wearing coverings. Hand sanitiser/washing facilities will be readily available around our building.
- Students should not share face coverings or interfere with face coverings belonging to other students.
- Students must not use face coverings as an opportunity for misconduct.
- Students wearing hijab, should not use these as face coverings but rather use coverings provided.
- Students will be required to dispose of coverings at the end of the day.
- Students having trouble wearing face coverings are asked to seek help from the pastoral team to support with this.

### **What do I do if my child or I am feeling unwell?**

If you, or any member of your family are feeling unwell with the following symptoms:

- Persistent new cough
- High temperature
- Flu like symptoms
- Loss of smell or taste

You must contact the school and then stay at home until you have had a test. Upon having a test, you must then isolate with your entire family until you receive the result. Once you have received your test result, please contact school again to discuss the next steps.



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**What will you do if there are cases in school?**

Should there be any confirmed cases in school, we will contact Public Health immediately to seek advice.

Where necessary we will keep year groups at home and the worst case scenario would mean we would have a full school closure.

**What about remote learning?**

We are moving to a new system on Microsoft Teams. This is to support student learning whether they are in school or not. Please ensure that your children have installed this on their phones if they have one and on any devices they use at home. Should you need any support with this then please contact school.

I appreciate that many of you may be feeling anxious or concerned about returning to school. We have done everything we can to make the school as safe as possible. If you do have any further questions then please do contact your child's progress leader or the school. We will support all of you to ensure that we can get your children back into school.

I look forward to seeing you all again in September,

Mr Perry

Headteacher